

# **Grievance Resolution Policy And Procedure**

### Form Grp2

#### Notification Of Appeal Against Grievance Resolution

Submitted by	Name:	
	Job Title:	
Stage 1 Resolution Manager:		

1. I wish to formally appeal against the Stage 1 Resolution Manager's decision.

I attach:



A copy of my Form GRP1



The Stage 1 Resolution Letter

2. I disagree with the Stage 1 Resolution Letter because:



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3. I want the Stage 2 Resolution Manager to:

- 4. I will/will not\* need special help at the Stage 2 Resolution Meeting.
- 5. My companion at the Stage 2 Resolution Meeting will be:



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6.	My companion cannot attend a Resolution Meeting on the following dates/times:
	•
	•
	•

I have read the School's Grievance Resolution Policy and Procedure and am aware that false, malicious or vexatious grievances may result in disciplinary action against me for gross misconduct. I am aware that the GRP1 and GRP2 may be forwarded to the Diocesan Schools Commission and to the Designated Person for Child Protection. I am aware that a report on the outcome of this grievance will be submitted to the Governors.

Signed:	
Print name:	
Date:	

Please submit completed form to hr@romeromac.com

OFFICE USE ONLY

Received by HR on:

Stage 2 Resolution Manager:

Received by Stage 2 Resolution Manager:

Resolution Meeting held:

\* delete as appropriate